



APPLICATION AND INSTRUCTIONS FOR AMUSEMENT / TRANSPORTATION RIDE OPERATION CERTIFICATE

RIDE NAME: _____ CERTIFICATE # _____
RIDE ADDRESS: _____
OWNER NAME: _____ OWNER PHONE: _____
OWNER ADDRESS: _____
QUALIFIED INDIVIDUAL (S): _____
QUALIFIED INDIVIDUAL (S) ADDRESS: _____
QUALIFIED INDIVIDUAL (S) PHONE: _____
DESCRIPTION OF WORK: _____
APPLICATION DATE: _____ EXPIRATION DATE: _____
COMMENTS: _____

1. All inspections must be performed prior to renewal of the Certificate. Third-party (QAA) inspections must be approved by the Department of Building and Safety Building Official.
2. Failure to renew the Certificate prior to the expiration date will result in the issuance of a Prohibited Use Notice and the ride sealed out of service.
3. Qualified individual must meet the requirements of the Amusement and Transportation Rides Code.
4. Operation of the ride without a Certificate of Operation is prohibited.

**CITY OF LAS VEGAS
FIELD INSPECTION DIVISION**

APPROVAL:

DATE: _____

**CITY OF LAS VEGAS
STRUCTURAL PLAN REVIEW**

APPROVAL:

DATE: _____

AMUSEMENT RIDE CERTIFICATION INSTRUCTIONS

1. The owner/operator will need to obtain two (2) copies of the final third-party inspection report from the special inspection agency. The report is to be signed and stamped by the principal of the special inspection agency (Nevada licensed professional engineer).
2. Upon preparation of the final third-party inspection report, the owner/operator will contact the inspection supervisor to make an appointment to review the documents. These documents (in duplicate) may include, but are not limited to:
 - a. Operation and maintenance manual
 - b. Owner/operator's quality assurance program during operation and maintenance
 - c. Final third-party inspection report
 - d. A statement of qualifications of qualified individuals (owner and/or operator).
3. It will be the owner/operator's responsibility to obtain a copy of the "Application for Amusement/ Transportation Ride Operation Certificate" before the inspection is scheduled. This form can be downloaded from the City of Las Vegas website.
4. The inspector will review the reports and, if approvable, will sign-off on the "Application for Amusement/ Transportation Ride Operation Certificate."
5. The owner/operator will need to submit their complete package, Items 1 through 4 above and the application, to the Development Services Center at 731 S. 4th Street. A check for \$250.00 must be provided at this time.
6. The documents will go through a final structural review; and if approved, the owner/operator will be informed that the ride operation certificate is ready for pick up.

Note: Renewals of ride certifications are required on an annual basis.